



Madison Adoption Associates

**HONG KONG PROGRAM
SCHEDULE AND CONFIRMATION OF ADOPTION COSTS**

	Total Agency Fee - Single Child:	\$ 11,200
	Total Agency Fee - Sibling Group	\$ 16,800
<u>MAA GRANTS (applied to the 2nd agency fee installment):</u>		
Family Income < \$100,000	-\$ 1000	This fee reduction is based on the adjusted gross income from family's most recent tax return.
Matthew Flocco Honor Grant	- \$ 500	This fee reduction is given to military families or families of first responders. See Resources/Adoption Grants on the MAA website for more information. One MFH grant per family.
Adoption of Child over age 8 yrs	- \$ 500	This fee reduction is available for any waiting children and is based on child's age <i>at time of match</i> . One grant per sibling group.
Additional child specific grants may be given on kids or sibling groups at any time. Total grants cannot take the Agency Fee below \$6000 total (single child) & \$10,000 (sibling group).		

Fees highlighted in yellow are optional and are determined by the status of the adoptive family.

<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
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DUE WITH AGENCY APPLICATION

Adoption Expenses in the US	Application	\$600 or \$350	Paid to MAA. Due with initial application. Fee is \$600 for new, and \$350 for returning MAA families. Application fee is NOT part of total MAA Agency fee.
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DUE PRIOR TO HOME STUDY COMPLETION

<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
Adoption Expenses in the US	Adoption training per Hague & Hong Kong (12 hrs. Required) plus MAA required child specific training at referral.	\$100	Paid to MAA for training throughout adoption process. Covers Hague preadoption training, child specific training, post adoption resources and access to the entire resource library of Creating A Family.

DUE WITH AGENCY CONTRACT

<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
Adoption Expenses in the US	Agency fee- Payment 1 of 2	\$5000	Initial agency fee payment. This fee must be paid prior to MAA taking any official action on client's behalf. Total agency fee: \$11,200 (or \$16,800 for sibs) less applicable MAA grants. Remainder of agency fee is due with dossier.
Third Party fees	Hague Monitoring and Oversight Fee	\$815 per child	Paid to MAA when client contracts with and is accepted by MAA for an International Program. If adopting more than one child, fee for additional child(ren) will be billed upon acceptance of placement proposal.

HOME STUDY

<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
Home Study Fees	MAA Hague Home Study (DE, PA, NJ, IL)	\$2800	Paid to MAA if MAA is your Home Study Provider. Social worker travel expenses will be invoiced separately at the current mileage policy in effect at the time of visit.
Home Study Fees	Home Study Review & Networking	\$1000	Paid to MAA if another agency is your Home Study Provider. Due when MAA receives your draft HS from your provider. Any subsequent HS update review will be an additional review fee at current rate in effect.

USCIS IMMIGRATION FEES

<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
Third Party Fees	Application (I-800A)	\$920	Paid to USCIS with I-800A Application



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<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
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DUE BEFORE DOSSIER IS SENT TO HONG KONG

Translation & Document Expenses	Domestic & International Mailings/ Couriers	\$600	Costs for regular/overnight mail throughout adoption process
Translation & Document Expenses	Dossier Preparation and Review	\$1000	Paid to MAA for dossier preparation and review.
Adoption Expenses in the US	Agency fee - Payment 2 of 2	\$6200 less MAA grants (1 child) OR \$11,800 (siblings) less MAA grants	Agency fee balance for processing adoption. Billing statement will show charge of \$6200 (\$11,800 for sibling group), less any grants awarded by MAA: -Family Income less than \$100,000 (less \$1000) -Adoption of Child over age 8 years (less \$500) -Matt Flocco Honor Grant (less \$500)
Contributions	Charitable Aid & Development	\$500	Contributes to humanitarian aid work being done by MAA.

UPON ACCEPTANCE OF REFERRAL/ PRIOR TO TRAVEL

Translation & Document Expenses	Translation of Child's file	\$500 per child	Paid to MAA. This is a minimum charge; additional fees may be incurred for children with extensive medical information or file documentation. For a sibling group of two, the minimum charge is \$1000.
Translation & Document Expenses	Translation of Post Placement Reports	\$500 per child	Paid to MAA. This is a minimum charge and covers the translation of 4 post placement reports; additional fees may be incurred if additional reports are required or for reports with extensive information.
Foreign Country Program Expenses	Professional services fees paid to third parties	\$2000	Paid to MAA. Includes application fees to foreign partners, registration fees, inquiries and trips to partner or Central Authority, child updates, Hague processing and accreditation fees, communication with partners, additional translations, etc.
Third Party Fees	Hague Monitoring and Oversight Fee	\$815 per additional child	Original Hague M&O fee paid at Contract. This additional fee is only for families adopting additional siblings and will be billed upon referral acceptance.
Post-Placement and Post-Adoption Fees	MAA Post-Placement/ Post-Adoption Support & Reporting Fee	\$2000	Paid to MAA to cover post-placement and post-adoption support; post-placement report tracking; contacting family/agency; submission of reports; paperwork for finalization of adoption in the US, etc.
Post-Placement Fees	MAA Post Placement Supervision	\$1800- for 1 child \$2800 for 2 children, \$3600 for 3+ children	Paid to MAA if MAA is your post-placement provider; 4 reports required by Hong Kong and MAA. MAA requires first report prior to 4 weeks post placement, per state laws and agency policy. Social worker travel expenses will be invoiced separately at the current mileage policy in effect at the time of visit. Additional visits may be required by state law as adoption in not finalized in country.

DUE AT TRAVEL

<i>Fee Category</i>	<i>Description</i>	<i>Amount</i>	<i>Info</i>
Travel and accomodation expenses	Flights between USA and Hong Kong	~\$1000 per person	Paid to airline/travel agent. Round-trip tickets for 2 parents; one-way ticket for child.
Third Party Fees	Visa for Child	\$325	Paid to US Embassy in Hong Kong- Can be paid by credit card.
Third Party Fees	Medical Exam, Vaccinations, and Child's Passport	~\$400	Paid to respective offices in Hong Kong. If Hong Kong pays these fees in advance, families will be given a receipt and will need to reimburse these fees in country.
Travel and accomodation expenses	Estimated cost for hotels, meals, ground transfers, etc.	~\$500 per person	Travel costs vary by season and hotel. Fee is based on 2 parents and adopted child and is carried by family directly to provider during travel.



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Fee Category	Description	Amount	Info
DUE AT ADOPTION FINALIZATION- @ 12 MONTHS POST-PLACEMENT			
Third Party Fees	Adoption Finalization Fee	~\$1500	Paid to attorney in your state to finalize the adoption.
Third Party Fees	Court Cost	~\$0- \$300	Paid to court for any costs associated with finalizing the adoption.
Translation & Document Expenses	Certified copies of Adoption decree of the child	Dependent upon family's state	Fee is for cost of adoption finalization documents which must be sent to Hong Kong to register the adoption and terminated the guardianship in Hong Kong.
Third Party Fees	Application (N-600k/N-600)	\$0	Paid to USCIS with N-600k/N-600 (application for Certificate of Citizenship)

~ Note: Some fees are a reasonable estimate; actual costs vary depending on circumstances including time, location, duration, etc. All fees are subject to change and fees not paid to MAA are not under the control or discretion of MAA.

Hague Fee Categories In accordance with Hague regulation 96.40, fees are identified by the following categories:

Home Study Fees include, but are not limited to, the expected total fees and estimated expenses for home study preparation and approval, whether the home study is to be prepared directly the agency itself, or prepared by a supervised provider, or an exempted provider;

Adoption Expenses in the United States includes all adoption services other than the home study that will be provided in the United States. This category includes, but is not limited to, personnel costs, administrative overhead, operational costs, training and education, communications and publications costs, and any other cost related to providing adoption services in the United States;

Foreign country program expenses include expected total fees and estimated expenses for all adoption services that will be provided in the child's country of origin. This category includes, but is not limited to, costs for personnel, administrative overhead, training, education, legal services, communications, and any other costs related to providing adoption services in the child's country;

Care of the Child is the expected total fees and estimated expenses charged to the prospective adoptive parents ("PAPs") for the care of the child in the country of origin prior to adoption including, but are not limited to, costs for food, clothing, shelter, and medical care; foster care services; orphanage care; and other services provided directly to the child.

Translation and document expenses are the total fees and estimated expenses for obtaining any necessary documents and for any translation of documents related to the adoption, along with information on whether to PAPs will be expected to pay such costs directly or to third parties, either in the US or in the child's country of origin, or through the agency. This category includes, but is not limited to, costs for obtaining, translating, or copying records or documents required to complete the adoption; costs for the child's court documents, passport, adoption certificate, and other documents related to the adoption; and cost for notarizations and certifications.

Contributions are any fixed contribution amount or percentage that the PAPs will be expected or required to make to children protection or child welfare service programs in the child's country of origin or in the US, along with an explanation of the intended use of the contribution and the manner in which the transaction will be recorded and accounted for. MAA collects a charitable aid and development fee for our humanitarian endeavors. These monies are kept in a separate account and are spent on charitable projects both domestically and overseas, to help fulfill our mission to bring hope, love, and connection by serving children, individuals, and families in the areas of adoption, foster care, and support services.

Post-placement and post-adoption reports are the expected total fees and estimated expenses for any post-placement or post-adoption report that the agency or person or parent(s) must prepare in light of any requirements of the expected country of origin.

Third party fees are the expected total fees and estimated expenses for services that the PAPs will be responsible to pay directly to a third party. Such third party fees include, but are not limited to, fees to competent authorities for services rendered or Central Authority processing fees.

Travel and accommodation expenses are the expected total fees and estimated expenses for any travel, transportation, and accommodation services arranged by the agency or person for the PAPs.

Adoption-Related Expenses (Estimates Only) The fees set forth above do not include ALL various adoption-related expenses that the Adoptive Parent(s) pay directly to third parties. These expenses include, without limitation, travel costs, which vary considerably with the season. Home Study fees (non-MAA) and documentation can vary greatly from state to state. MAA does not customarily charge additional fees beyond those disclosed on this form and in the adoption services contract. In the event that unforeseen additional fees are incurred in the foreign country, MAA will disclose the fees in writing and will obtain consent of the PAPs prior to expending any funds in excess of \$1000. While MAA's U.S. stateside agency fees will not change during your adoption, other fees are subject to changes beyond MAA's control. These expenses are in the control of third parties and, therefore, the costs could change at any time. MAA assumes no liability if the actual cost of any of the expenses estimated herein exceeds estimates.

Grant Receipt and Disbursement Policy Many adoptive families apply for and receive grants from various foundations to help pay for adoption processing costs. Families also receive direct donations from individuals and advocacy groups. MAA follows the procedure outlined below:

MAA Hong Kong Fee Schedule



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1. It is the adoptive family’s responsibility to pay for adoption costs and expenses as they are due.
2. MAA will run a final statement for all fees due to MAA. Credits will be issued only for amounts over the final statement amount and may not be disbursed until the family returns home with their child(ren).
3. If an adoption does not finalize or disrupts/dissolves, the family may be responsible for reimbursing MAA for grant monies received, if the grant agency requires that those monies be returned.

Refund Policy The Adoptive Parent(s) agree to the following conditions regarding the payment of Agency Fees:

1. The Adoptive Parent(s) acknowledge that they are not paying Madison Adoption Associates or Madison Adoption Associates’ foreign partners to buy a child. Adoptive Parent(s) agree that they are paying for Madison Adoption Associates’ and/or Madison Adoption Associates’ foreign partner’s time, experience, knowledge, guidance, service, materials, and overhead during the period that they are a Madison Adoption Associates client in seeking to adopt a child from a foreign country.
2. Madison Adoption Associates strives to provide our families with the highest quality of service and respect, as well as an atmosphere of trust, security and understanding. Accordingly, we have established our fee structure to allow Adoptive Parent(s) to pay in stages over the course of the adoption process. The schedule for payment of each portion of the Agency Fees has been structured so that the portion that Adoptive Parent(s) pay at each point in the adoption process parallels the services provided by Madison Adoption Associates and its agents at each milestone point in the process. The fee payment structure does not compensate Madison Adoption Associates in advance for services to be provided in the future. Rather, all payments are deemed earned and applicable to services provided previously upon payment. For that reason, upon payment of each portion of the Agency Fees, such funds are non-refundable.
3. To the extent that an Adoptive Parent(s) voluntarily elects to pay the Agency in advance of the due date for services that are deemed to have not yet been performed, Madison Adoption Associates agrees that such funds are deemed to be refundable up to and including the date that the payments should have been made under the standard Madison Adoption Associates payment schedule (the “Planned Payment Date”). In the event that an Adoptive Parent(s) elects to terminate this Agreement after making a payment, but before the Planned Payment Date, Madison Adoption Associates shall refund fees received in advance for services not yet provided within 60 days of termination.
4. With respect to Foreign Program Fees, the Adoptive Parent(s) acknowledge that such fees are not intended to buy a child. Adoptive Parent(s) agree that such fees are for the foreign partner’s time, experience, knowledge, guidance, service, materials, and overhead during the period that Adoptive Parent(s) are Madison Adoption Associates clients seeking to adopt a child(ren) from a foreign country.
5. The schedule for payment of each portion of the Foreign Program Fees has been structured so that the portion that Adoptive Parent(s) pay at each point in the adoption process parallels the services provided by Agency’s Foreign Partner and its agents at each milestone point in the process. Accordingly, upon submission of the Adoptive Parent(s)’ dossier and Foreign Program Fees to the applicable Foreign Program officials/agents, the Agency’s foreign partner are deemed earned upon payment by Agency to the Foreign Partner. Therefore, the Foreign Program Fee is not refundable for any reason, including, without limitation, if the Adoptive Parent(s) either subsequently withdraw or are not approved by the government or program officials abroad; provided, however, that if a child that has been identified/referred and accepted by a family for adoption subsequently is withdrawn from placement or is for any other reason is *no longer* available, or conversely, if the Child(ren) is available but is *declined* for adoption as a result of the Adoptive Parents’ reasonable evaluation of that Child(ren), the Foreign Program Fees already paid shall be applied to the adoption of another child from that country. If the Adoptive Parent(s) unreasonably or arbitrarily withholds their acceptance of a child for adoption after they have traveled to the foreign country, Madison Adoption Associates shall have the sole and complete discretion to retain some or all of the Fees and terminate all further obligations to the Adoptive Parent(s) pursuant to the Agreement.
6. Any fees that the Adoptive Parent(S) voluntarily prepay for services not yet provided shall be refunded within 60 days of termination.

Adoption Clients of MAA must confirm their understanding and acceptance of the program costs by signing and returning this document. **I also understand that although I am working under Madison Adoption Associates’ accreditation and international program, Madison will be absorbed by the Gladney Center for Adoption in 2024. I acknowledge although I am starting this process with Madison Adoption, my official adoption may be completed by Gladney. All contracted fees listed above still apply.** By my signature, I acknowledge the fees, information and policies set forth above.

Signature of Adoptive Parent

Date

Signature of Adoptive Parent

Date